



# Minnesota Farmers' Market Association Board Director Expectations

## Big Picture Expectations

1. I recognize that I bring my experience and expertise to the Board, but that I make decisions that will benefit the entire state of Minnesota farmers' markets.
2. I commit to MFMA's mission and vision. (I can recite MFMA's mission statement.)
3. I welcome the diversity of Minnesota farmers' markets and vendors to the MFMA.

## Operational Expectations

1. I commit to being a member of MFMA in good standing. (This means I or my farmers' market is a current MFMA member.)
2. I commit to actively learn and develop an understanding of the MFMA's operating procedures.
3. I commit to following the MFMA Board's established process organizational decision-making by sharing opportunities and ideas with the relevant committee and full Board.
4. I commit to complete and submit by deadline the various forms and reports required of MFMA Board Directors.
5. I commit to volunteer up to five hours per month without monetary compensation beyond reimbursement for board-related expenses.
6. I commit to attend a minimum of four face-to-face meetings per year.
7. I commit to attend both of MFMA's major events each year: Spring Conference and Fall Conference.
8. I commit to fulfilling my committee role(s.)
9. I commit to take advantage of training offered through MFMA that will help I become a better MFMA Board Director.
10. I commit to completing an annual evaluation for: myself, my committee work, the Board's work, staff's work.
11. I commit to plan for MFMA's succession when I am no longer on the MFMA Board.

## Financial Expectations

1. I commit to reading and gaining understanding of all MFMA financial statements.
2. I commit to working on and understanding the annual budget.
3. I commit to understanding and following MFMA's financial procedures.
4. I commit to understanding risk management for MFMA.
5. I commit to understand MFMA's regulatory filings.

## Public Policy Expectations

1. I commit to publicly advocate for the MFMA. (This means I know who my legislators are and have their contact info readily accessible.)
2. I commit to widen the MFMA's reach and develop connections with leaders in my local community, region, Minnesota, and nationally.

## Fundraising Expectations

1. I commit to help raise funds for MFMA in partnership with the work of the Development Committee.
2. I commit to providing MFMA with contacts and recommendations about potential funders and new members.
3. I commit to establish relationships with potential donors.

Board Director's Name (please print)	Board Director's Signature
Date	Year Elected / Year Term Expires